MOTION CARRIED

The Potter Township Supervisors held their monthly Business Meeting on Wednesday, October 12, 2022 at the Potter Township Municipal Building. Ms. Matsco called the meeting to order at 6:12 pm & led the Pledge of Allegiance.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar

Solicitor: Garen Fedeles Engineer: Dan Sell

Secretary/Treasurer: Mark Czarnecki

Visitors: Pam Petrella, Mark Summerville, Lauren Patton, Carolyn Czarnecki, Ron Lyle

MEETINGS:

On September 21, 2022, Ms. Matsco, Mr. Shamp and Mr. Cwynar met in Executive Session re: Personnel Issue.

On **September 28, 2022**, Ms. Matsco attended the Beaver County Township Association meeting.

On October 5, 2022, Ms. Matsco, and Mr. Shamp met in Executive Session re: Personnel Issue.

On **October 12, 2022** Ms. Matsco, Mr. Shamp and Mr. Cwyar met in Executive Session with Chief Kramer and a Center Twp Supervisor to discuss the Police Contract Negotiations.

READING OF THE MINUTES OF THE REGULAR BUSINESS MEETING HELD ON September 14, 2022.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED

READING OF THE MINUTES OF THE WORK SESSION MEETING HELD ON October 5, 2022.

MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED

CITIZENS:

- Request was made for detailed Treasurers reports including balances. Ms. Matsco informed citizens that was related to audit currently going on and would try and return to format for next month.
- Concerns were raised regarding continued expenditures at the Tank Farm. Citizens concerned that infrastructures projects might be a better use of funds.
- Citizens inquired about the status of possible water tank being constructed in the township. Informed the Water Authority was still reviewing the project.
- Citizens requested that the township look into possibility of providing sewage through the Township.
- Concerns were raised about the speed of some construction vehicles going through the township especially during school pickup in the morning. Mr. Cwynar will inquire with the Police Department.

OLD BUSINESS:

MOTION: Al Cwynar

Motion to award the contract for the Blending Barn construction to Greenland Construction Inc. for \$711,000

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED

Motion to award the contract for the Blending Barn electrical work to Allegheny City Electric for \$99,800

SECOND: Earl Shamp

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED

Motion to award the contract for ADA sit accessibility construction to Allegheny Construction Group for \$115,000

Motion to agree to pay the difference of \$625,800 to complete the Blending Barn Project from Township funds

Motion to agree to pay the difference of \$023,800 to complete the Biending Barn Project from Township funds

MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED

Ms. Matsco stated that now that the bids had been awarded and because of the delay in the project because of Covid the Township will be seeking additional funds from DCNR to offset the Townships share of the project cost.

NEW BUSINESS:

Motion to adopt Resolution 10-2022 implementing Act 57 of 2022 Property Tax Penalty Waiver Provision

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED

SOLICITOR'S REPORT:

Solicitor Fedeles stated that he had followed up regarding the zoning issue from last month regarding Joe Hall and believes the issue has been resolved.

ENGINEER'S REPORT:

Engineer Sell stated that he had nothing to report.

PLANNING COMMISSION:

Planning Commission will try to meet next month to look into the cost and feasibility of getting sewage services through the Township.

FIRE DEPARTMENT:

Ms. Matsco commented that the Fire Department has been very busy with training. She also stated that they will be holding a vehicle decorating contest on Halloween Night. They will also be having an Election Day Soup Hoagie and Bake sale on November 8th. The Holiday Food Basket Bonanza raffle tickets are also on sale now.

RECREATION DEPARTMENT: No report

ROAD DEPARTMENT:

Mr. Shamp reported that the Road Department had patched Bauer Rd this week.

POLICE DEPARTMENT:

Ms. Matsco stated that the Supervisors met with Chief Kramer that evening regarding the service contract. They had no new incident numbers to report.

REAL ESTATE TAX COLLECTOR:

Victoria Leininger submitted the 2022 September Real Estate Tax Report to the Supervisors.

TREASURER'S REPORT:

Motion was made to reinvest the matured CD's at WesBanco with Confluence Financial in Treasury Bonds for 12 months at current market rates approximately 4.2%.

Motion: Al Cwynar Second: Earl Shamp MOTION CARRIED

Read by Mark Czarnecki, Secretary/Treasurer

| The balance in | the General Fund Account is | \$9,153,765.03 | Bills for this account totaled \$90,423.60 \$146,096.00 of this is MDIA permit fees |
|----------------|-----------------------------------|----------------|---|
| The balance in | the State Liquid Fuels Account is | \$22,190.76 | There were no bills for this account. |
| The balance in | the Capital Equipment Account is | \$52,143.59 | There were no bills for this account. |
| The balance in | the Escrow Money Account is | \$99,936.44 | There were no bills for this account. |
| The balance in | the Public Safety Account is | \$1,642,428.46 | There were no bills for this account |
| The balance in | the DCNR Grant Fund Account is | \$75,237.78 | There were no bills for this account |
| The balance in | the Recreation Board Account | \$289.71 | Bills for this account totaled \$156.77 |

Motion to accept the Treasurer's Report and pay the bills for the month of September 2022.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED

ANNOUNCEMENTS:

- The Planning Commission will not meet in October unless needed.
- Trick or Treat will be from 5:30 to 7:30 on October 31.
- The Supervisors' will hold a Budget Meetings on October 26th at 6:00pm.
- The Supervisors will hold a Work Session on Wednesday, November 2nd at 6:00 pm.
- The Supervisors' next Business Meeting will be held Wednesday, November 9th at 6:00pm.

THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 6:48 PM MOTION: Earl Shamp SECOND: Al Cwynar

MOTION CARRIED

Respectfully Submitted,

Mark Czarnecki Secretary/ Treasurer